

Resolution No: _____

RESOLUTION APPROVING THE “2025-2027 LOCAL ADMINISTRATIVE POLICY AND PROCEDURES MANUAL: HOUSING REHABILITATION PLAN”

WHEREAS should the City of Oglesby, Illinois be awarded a Community Development Block Grant Program (CDBG) grant by the Illinois Department of Commerce and Economic Opportunity (DCEO) to assist a minimum of ten (10) low to moderate-income single-family, owner-occupied, homeowners in rehabilitating their substandard dwellings located within the confines of a previously identified target area, City municipal limits.

WHEREAS the state grant resources have been applied for by the City and related scope of rehabilitation activities must be completed within 24 months of the date of the grant awards in accordance with all applicable local, state, and federal regulations; and

WHEREAS, the City of Oglesby’s Housing Rehabilitation Advisory Committee (HRAC) has worked in cooperation with North Central Illinois Council of Governments (NCICG) to prepare a “2025-2027 Housing Rehabilitation Plan” for the City of Oglesby. This includes specific administrative and programmatic policies and procedures which have been reviewed by the Oglesby Housing Rehabilitation Advisory Committee and are now being recommended for approval by the Oglesby City Council. The written policies and procedures will enable the Oglesby Housing Rehabilitation Committee to implement the program’s provisions in an equitable, efficient, and timely manner as required by the state grant, if awarded.

NOW THEREFORE BE IT RESOLVED, by the Oglesby City Council that the recommendations of the Oglesby Housing Rehabilitation Advisory Committee are hereby accepted and confirmed and that the policies and procedures set forth in the publication entitled, “2025-2027 Housing Rehabilitation Plan” for the City of Oglesby, Illinois are hereby approved for implementation.

PASSED THIS THE _____ DAY OF _____, 2024, A.D.

(SEAL)

ATTEST:

APPROVED:

Becky Clinard, City Clerk
City of Oglesby, Illinois

Jason Curran, City Mayor
City of Oglesby, Illinois

Yes Votes: _____
No Votes: _____
Abstentions: _____
Absent: _____

RESOLUTION OF SUPPORT AND COMMITMENT OF LOCAL FUNDS

WHEREAS, the City of Oglesby, is applying to the State of Illinois for a Community Development Block Grant (CDBG) grant,

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Illinois, and

WHEREAS, cost of the project are such that financial participation by the grantee is necessary in conjunction with CDBG funds.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the City apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.
- 2) that the City and City Clerk on behalf of the City execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.
- 4) that the City of Oglesby does hereby commit funds from the city's General Fund in the amount of \$20,000.00 for use in conjunction with an Illinois Community Development Block Grant, for an estimated total project cost of \$670,000.00.

Passed this _____ day of _____, 2024

Jason Curran, City Mayor

ATTEST:

Becky Clinard, City Clerk

Resolution # _____

RESOLUTION TO ENTER INTO AN AGREEMENT
FOR ADMINISTRATION AND COORDINATION SERVICES
FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
HOUSING REHABILITATION ON BEHALF OF THE
CITY OF OGLESBY

This AGREEMENT, made and entered into as of this _____ of _____, 2024 by and between the CITY OF OGLESBY, Illinois (hereinafter referred to as the "CITY") and the North Central Illinois Council of Governments, 613 W. Marquette Street, Ottawa, Illinois (hereinafter referred to as the "COUNCIL").

:WITNESSETH:

WHEREAS, the CITY OF OGLESBY is desirous of entering into an Agreement with the State of Illinois to provide for financial aid to the CITY under Title I of the Housing and Community Development Act of 1974, as amended, for a CDBG housing rehabilitation grant to rehab 10 privately owned single family unit homes,

WHEREAS, the CITY is applying to the Department of Commerce and Economic Opportunity (DCEO) for a CDBG Housing Rehabilitation grant and this contract is contingent upon the grant application being approved by DCEO and the grant being accepted by the CITY.

WHEREAS, the CITY desires to engage the COUNCIL to render certain technical advice, management, and assistance in the administration of the CDBG Program,

NOW, THEREFORE, the parties hereto do mutually agree as follows:

GRANT ADMINISTRATION AND REHABILITATION ADMINISTRATION (INSPECTOR)

THE COUNCIL AGREES to perform the following duties for the CITY in consultation with the Mayor and City Council and their designated representatives:

1. Fulfillment of Grant Agreement Conditions/Requirements
The COUNCIL will administer the grant in accordance with the provisions of the Department of Commerce and Economic Development (DCEO) grant agreement between DCEO and the CITY to assure the CITY'S compliance responsibilities with respect to said grant. The COUNCIL will also undertake to prepare and submit all materials required by DCEO to satisfy any conditions of the grant agreement, including the Environmental Review Procedures, to secure an unconditional grant agreement for the CITY. All other stipulations of this AGREEMENT shall be void if conditions stipulated in the CITY'S grant agreement with DCEO are not satisfactorily fulfilled.
2. Fund Management
The COUNCIL shall act as coordinator for financial management services, making or causing to be made in the proper manner DCEO vouchers to draw down grant funds and see to the timely payment of those entitled to payment, subject to CITY authorization. The CITY agrees to permit the COUNCIL to establish a separate non-interest bearing checking account (or accounts, as necessary) for the purpose of this program and to inspect and authorize all program payments.
3. Reporting
The COUNCIL will establish a grant management filing system and shall prepare and submit all

necessary reports, forms, schedules, accounts, and all other documents required or requested by DCEO, or other state or federal agency or independent firms performing any audit or monitoring activity for program compliance purposes. Copies of all program documents will be maintained at a place designated by the CITY for a period of three (3) years after program completion. The COUNCIL will render reports, either oral or written, at the request of the CITY concerning the COUNCIL'S activities and program progress to either the CITY Council or other groups.

4. Day-to-Day Coordination

The COUNCIL shall at all times during this AGREEMENT provide the CITY with day-to-day coordination of program activities and shall, as often as required, monitor, inspect, and examine the project to ensure that all activities are being performed in accordance with applicable federal, state, and local requirements.

COST OF SERVICES

Administration fee - \$35,000.00 to be paid by grant funds with payments to be made on a periodic basis as agreed upon by the CITY and the COUNCIL.

Rehabilitation Administration (Inspector) fee - \$38,000.00 to be paid by grant funds with payments to be made on a periodic basis as agreed upon by the CITY and the COUNCIL.

OTHER PROVISIONS

1. Termination: This AGREEMENT shall be terminated if the COUNCIL ceases to exist as an organization under Illinois law and other related provisions. In the event that this happens, this termination will be effective as of the COUNCIL'S dissolution with the CITY being duly notified in writing. This AGREEMENT may also be terminated if the CITY and the COUNCIL mutually agree in writing that the objectives of this AGREEMENT cannot be met. The CITY and the COUNCIL will mutually determine, in writing, any payments which may be due in the event of termination under this AGREEMENT.
2. COUNCIL Not Liable: The CITY shall hold the COUNCIL harmless from any and all claims, demands, and actions based upon or arising out of any services performed by the COUNCIL, its officers, its employees, their associates, and their employers under this AGREEMENT.
3. This AGREEMENT constitutes the entire AGREEMENT between the parties hereto, and no changes in or additions to said AGREEMENT shall be valid unless in writing signed by the parties hereto.
4. This COUNCIL shall perform the services hereunder as an independent contractor and shall not be considered an employee or agent of the CITY for any purpose.
5. This AGREEMENT is personal between the CITY and the COUNCIL, and any assignment of this AGREEMENT or of any of the funds due is expressly prohibited.
6. This AGREEMENT shall be interpreted and construed according to the laws of the State of Illinois.
7. The CITY AGREES to pledge its support and assistance to the COUNCIL on an as needed basis in the coordination of application activities on behalf of the CITY.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF OGLESBY that this AGREEMENT be adopted by the CITY of OGLESBY and the Mayor and City Clerk are hereby authorized to execute said AGREEMENT.

Passed and adopted this _____ day of _____, 2024.

IN WITNESS WHEREOF, the CITY and the COUNCIL have executed this AGREEMENT as of the date first above written.

FOR THE CITY:

FOR THE COUNCIL:

Jason Curran, Mayor

Jennifer Scheri, President

ATTEST:

ATTEST:

Becky Clinard, City Clerk

Steve Aubry, Secretary

(SEAL)

(SEAL)